



University of Pécs
1367

STUDENT GUIDE FOR STIPENDIUM HUNGARICUM SCHOLARSHIP HOLDERS

2026/2027 Fall Semester





CONTENT

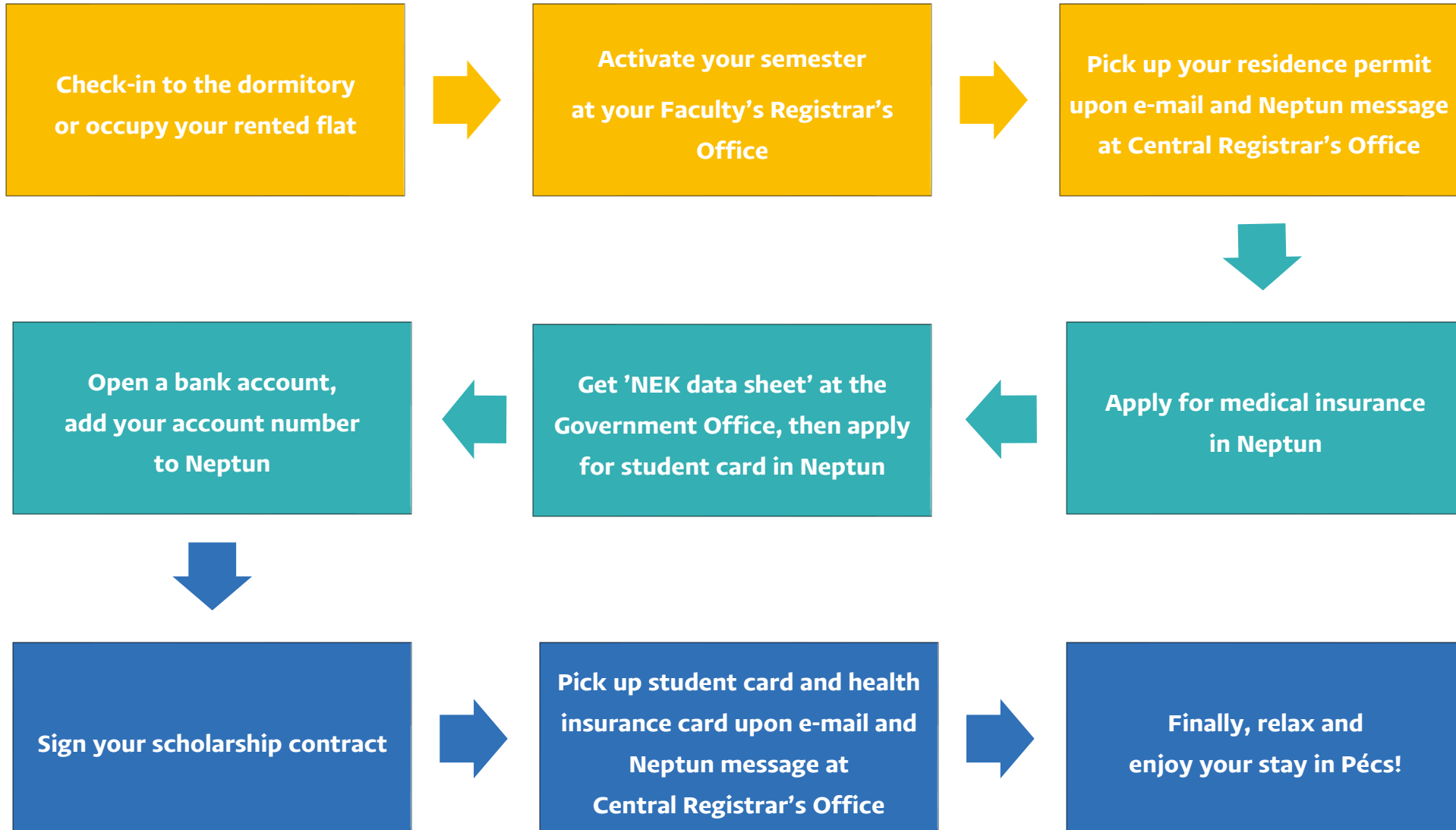


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POST-ARRIVAL TASKS





YOU ARE NOT ALONE!

FREE STUDENT SERVICES AT THE UNIVERSITY OF PÉCS



Stipendium Hungaricum Mentor Network

Our senior students help with the cultural and educational integration of international students coming to Hungary.

Please register at www.shmentor.hu to receive your mentor. Registration begins in the first week of August.

Student Counselling

A health psychological service for INTERNATIONAL STUDENTS at the University of Pécs. You may encounter difficulties in your everyday life and need help.

Support in problems with: learning, exams, faculty, relationships, friendships, homesickness, adjustment to local culture, customs, attitudes

Contact: Website: counselling.ptes.hu / E-mail: counselling@ptes.hu

Campus Legal Aid Clinic

Our university's free legal counselling service offers help to know your way around in the labyrinth of legal issues. Contact us whenever you have housing, residence, consumer or civil law-related problems.

Contact: Website: [Campus Legal Aid Clinic \(ptes.hu\)](http://CampusLegalAidClinic.ptes.hu) / Facebook: Campus Legal Aid Clinic / Email: jogklinika@ajk.ptes.hu

Unisec Hotline

If you are worried about something you observe, contact the UP Security Department at ptes.security@ptes.hu or call **+36304001800** (accessible via FB Messenger, Viber, What'sApp, etc.). For more information, visit our [Safety & Security Guide](#)

Career Office

The goal of the UP's Career Office is to support the careers of its current students through the development of their self-awareness and personal competencies, as well as the conscious planning of their career paths, with the help of career orientation and competency development programs, individual counseling, support networks, and labor market services.

For more information, visit: <https://karrieriroda.ptes.hu/en>

International Seasons – Free intercultural event series for the students and citizens of Pécs!

Scientific and educational lectures, roundtable discussions, classical and popular music concerts, fine arts exhibitions, dance performances, food and beverage tastings from September to May, every week!

For more information, visit: <https://www.facebook.com/InternationalSeasonsPTE>





DORMITORY ALLOCATION (FOR FIRST-YEAR STUDENTS)



- Dormitory placement is provided to a **particular group of freshmen students**: first-year students who have not studied in Hungary before and are studying in bachelor's/master's/OTM **full-degree or partial studies** programmes.
- The online dormitory registration form must be filled out before departure to Hungary to receive placement (application link is sent to eligible students after 15 July 2026).
- You must fill out the dormitory service contract and comply with all house rules.

Dorm application from your second year: dorm places are limited; hence, UP prioritizes scholarship freshmen when distributing students. Therefore, after your first academic year, you are not guaranteed a dorm placement for the following years. Instead, you will receive HUF 40.000 monthly accommodation allowance, as rent contribution.





DORMITORY CHECK-IN & CHECK-OUT



- Moving into the dormitory is possible from 29 August 2026
- Non-stop check-in will be provided
- Dormitory allocations are non-negotiable: the final and officially allocated dormitory is the one you receive in the e-mail confirmation after your successful dormitory application, and not necessarily the one mentioned in the letter of admission, which is for visa purposes only!
- Roommate requests will be handled by the dormitory reception during check-in
- While living in the dormitory, you are not entitled to the monthly accommodation allowance, and you are not allowed to change the mode of accommodation during the semester: if you move out from the dorm during the semester, you will not receive the HUF 40.000 monthly accommodation support until the beginning of the following semester.

DORMITORY ALLOCATIONS ARE NON-NEGOTIABLE, SO YOU MIGHT BE ALLOCATED TO A DIFFERENT DORMITORY THAN THE ONE INDICATED IN YOUR LETTER OF ADMISSION.

Please note: You must inform the Immigration Office whenever you move to a new address in Hungary!





RENTING A FLAT IN PÉCS



The University of Pécs **cannot offer dormitory placement for scholarship-holding students who**

- are PhD students,
- studied in Hungary previously: started or completed any degree, course, preparatory course, or changed institutions.

If you belong to any of the above groups, you need to rent an apartment in Pécs.

- Prices range between HUF 120.000 - 200.000 (+ utilities) for a furnished flat with central heating for one or two persons that is near the city centre and university faculties.
- There are numerous private companies in town; one of them is **Student Housing**, which offers **free apartment-finding services for students**:
 - the largest database of apartments for rent in Pécs
 - offering houses and apartments for rent, roommate search
 - making appointments with the landlords, taking you out by car to view apartments, providing you with a rental contract, etc.
 - Address: UP Faculty of Medicine, Szigeti út 12. Pécs – 7624, Main Building, 2nd floor
 - Phone: +36 30 / 215-5513, +36 72/536 227
 - E-mail: studenthousing.pecs@gmail.com

We also recommend connecting with fellow students for potential shared accommodations (e.g. in the following Facebook groups):

- Share My Flat Pécs: <https://www.facebook.com/groups/576079577695849>
- Pécs Flats for Rent / Apartments for Rent / Roommates (Student Housing's Group): <https://www.facebook.com/groups/102918019774990>
- Pécs Flats for Rent: <https://www.facebook.com/groups/1488132054563668>
- Pécs flat, apartment, room for rent – owners: <https://www.facebook.com/groups/781028779312857/>
- Pécs International Student Accommodation: <https://www.facebook.com/groups/123428218320352/>



Please note: You must inform the Immigration Office every time you move to a new address in Hungary!



ENROLMENT & SEMESTER ACTIVATION



Where?

At your faculty's registrar's office (Please refer to the information you received from your registrar's office).

Take the following documents with you to activate your student status:

- Passport (*if you have dual citizenship, please only register the one you have applied with for the scholarship!*)
- Letter of Admission
- Letter of Award
- Printed and signed enrolment form (matriculation sheet) downloaded from Neptun (with the barcode).
- Original high school diploma OR bachelor's degree OR master's degree – depending on your study programme's requirement

Further information will be provided by your faculty's international coordinator and the registrar's office.

Why?

Without an active student status, you cannot start your studies at the University of Pécs.

You will need to request two copies of the STUDENT STATUS CERTIFICATE from your study programme's Registrar's Office for:

1. Student Card application
2. Opening a Hungarian bank account – at any bank's branch office in Hungary





RESIDENCE PERMIT



1. If you have previously applied for a student visa, you must pick up your residence permit at the Central Registrar's Office (CRO) within 30 days after arriving in Hungary. Please, reserve a personal appointment at <https://time.ptt.hu/> beforehand.
2. You will receive an email and a Neptun notification when your residence permit has arrived. If you have not received any notification about your residence permit within 20 days of arriving in Hungary, please contact the Immigration Office (address and opening hours below).
3. If you have travelled to Hungary without a visa, you can either apply online here OR book an appointment at the regional Immigration Office here (you need to register first) within 30 days after your arrival. (Address: Csend utca 3., Pécs 7623, Opening hours: Monday: 8:00-17:30, Tuesday: 8:00-16:00, Wednesday: 7:30-12:00, Thursday: 8:00-16:00, Friday: CLOSED)
4. In case your residence permit expires, you must initiate the extension online through the Enter Hungary platform at the latest 30 days before the expiration date!

One week after picking up your residence permit from the CRO, you will receive an email containing a QR code from the Immigration Office. This will be your electronic address card. Please, keep this with you on your mobile phone along with your residence permit.

Please note that it is your legal obligation to update your contact information (including your address, phone number, and email address) on enterhungary.gov.hu while living in Hungary.

Attention! 'enterhungary.hu' and 'enterhungary.com' domains are non-official agency websites, where they charge you for their services! The official website ends with 'gov.hu'.





APPLICATION FOR MEDICAL INSURANCE

Please log in to your Neptun account and click on the 'Administration' tab, then click on 'Requests', where you can find the form under the name 'PTE-Request form for the social security (TAJ) card'.

When submitting an application, you must upload the following documents:

1. Passport – the page with your photo and the validity period
2. Accommodation confirmation document (with the QR code)
3. Both sides of your residence permit scanned

Important notification:

Before the final submission of your application, please make sure that the data on your documents matches exactly your data in Neptun (if your data is different in Neptun, please visit your Registrar's Office at your faculty and ask them to update your data in Neptun)!

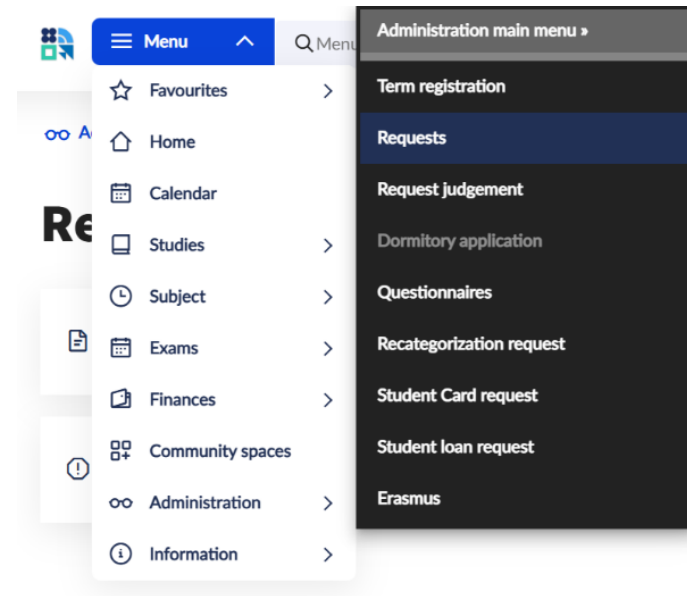
After submitting your application, an administrator will check your request. If they find any errors, your application will be sent back to you for correction. If your application is correct, it will be forwarded to the Central Registrar's Office (CRO). Once your application is accepted, an automatic message will be sent to you from the CRO with further instructions regarding the process.

As soon as your card is shipped to the CRO, you will be notified again. It takes approximately 3-4 weeks to issue your 'TAJ' card.

The above process applies both to the application for a new TAJ card and to the extension of an expired TAJ card.

Should you have any questions, please contact: infokti@pte.hu

Please note: Without your medical insurance, you are not entitled to free medical treatment in Hungary! Your insurance card also provides you with a discount on prescribed medicine!





EXTENSION OF MEDICAL INSURANCE ('TAJ' CARD)



The extension can be done in two ways:

1, You may visit the NEAK customer service office in person (7623 Pécs, Nagy Lajos Király u. 3.), where you can apply for the extension of your TAJ card by presenting your valid personal documents (residence permit, accommodation certificate, and passport) along with your valid student status certificate. In this case, there is no need to submit a request through Neptun, upload documents, or send the signed documents required for the application back to the CRO customer service office.

The entire procedure is handled in person at the Authority's customer service office. Your new TAJ card will be mailed to the address listed on the accommodation certificate or address card submitted with your application, so you do not need to return to the customer service office in person to collect it.

Once you receive it, please present your new TAJ card at your faculty's registrar's office and ask the administrator to record the document details in Neptun. (You may also present the TAJ card at the CRO customer service office for registration purposes.)

2, If you wish to extend the validity of your TAJ card through Neptun, you may do so by submitting a request. In this case, you must upload your valid documents for the application and then send the signed application form and power of attorney to the CRO customer service office. Your request will then be forwarded to NEAK.

When extending your TAJ card through Neptun, the TAJ card will be mailed to the University, where you may collect it in person after receiving a notification.

[Administration](#) » [Requests](#) » Available request forms

Available request forms

Complete list of available requests

↑↓ Filter

Request form name	Valid until	
Tagozatváltási kérelem	12 November 2025 at 13:15 - 25 January 2026 at 23:59	Inspection >
Social Situation Assessment Form	26 August 2025 at 12:00 - 31 January 2026 at 12:00	Inspection >
Scholarship "Student Tutor"	8 January 2026 at 11:00 - 21 January 2026 at 23:59	Inspection >
Scholarship for Undergraduate Teaching Assistants	8 January 2026 at 11:00 - 21 January 2026 at 23:59	Inspection >
REQUEST FOR THE ISSUE PRE - DEGREE/Absolutorium/ CERTIFICATE	21 August 2025 at 00:00 - 31 January 2026 at 23:59	Inspection >
Rendkívüli Szociális Osztöndíj 2025/26/1	10 September 2025 at 12:00 - 29 January 2026 at 12:00	Inspection >
PTE-THE TEMPORARY TERMINATION OF STUDENT ...	21 August 2025 at 00:00 - 31 January 2026 at 23:59	Inspection >
PTE-Request form for the social security (TAJ) card	1 January 2023 at 00:00 -	Inspection >

APPLICATION FOR STUDENT CARD

I. Go to the GOVERNMENT OFFICE and request a 'NEK datasheet' for student card application (Address: [Szántó Kovács János utca 1. Pécs 7633](#)) Opening hours: Monday, Wednesday: 8:00-18:00, Tuesday: 8:00-14:00, Thursday: 8:00-12:00, Fri: 9:00-16:00

- Take your PASSPORT and STUDENT STATUS CERTIFICATE with you!
- Application form: provide your personal data exactly as it is written in your passport!
- You will receive the 'NEK datasheet' document. Please make sure that your data on the paper matches exactly your personal data in Neptun (such as your full name as in your passport, your mother's maiden name, your birth date, place of birth - not country of birth).
- If your data is different in Neptun, please visit the Registrar's Office at your faculty and ask them to update your personal data!

II. Fill in the 'NEK' number from this document into your NEPTUN account (16 digits in the top right corner)

Go to: [Menu/Administration/Student Card Request](#), then click on 'Start a new request', type in the 'NEK datasheet' number, and submit your request. Once you see the following comment in this menu '*NEK gyártásra átadva*' (in production), you can pick up a temporary student card (below). Please do not go to the CRO (or your faculty's registrar's office) until you see this comment in the Neptun menu.

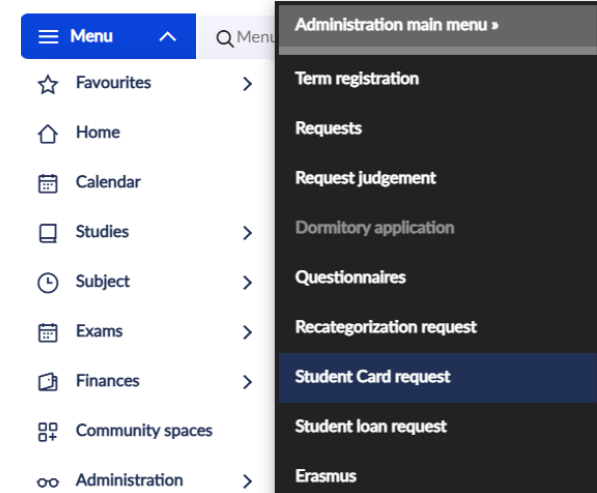
III. PICKING UP YOUR STUDENT CARD:

If you are studying at the Faculty of Law, Medicine, Pharmacy, or Business:

1. You will receive a temporary student card at the CENTRAL REGISTRAR'S OFFICE (CRO) – valid for 60 days only! Please, reserve a personal appointment at: <https://time.pte.hu/>
2. The permanent student card will be ready approximately 4 weeks later. To pick up the card at the CENTRAL REGISTRAR'S OFFICE, please book your appointment at <https://time.pte.hu/>

If you are studying at the Faculty of Humanities, Sciences, Health Sciences, Engineering, or Arts:

You will need to pick up both the temporary and the permanent student card at your Faculty's registrar's office. It is valid with a **semester sticker, and** it must be renewed each active semester!



OPENING A BANK ACCOUNT

To receive your monthly scholarship allowance, you must open a Hungarian bank account at a local bank in Pécs. Please note: Foreign accounts (including Revolut, Wise, etc.) are NOT acceptable.

We recommend OTP Bank's branch office at
Rákóczi út 44. Pécs 7621:

<https://maps.app.goo.gl/Huiwp5GdhJrmMqWb7>

- Ask your student mentor to accompany you and help you with translation if necessary.
- Take all personal documents with you, including passport, student status certificate, residence permit, and 'address paper' from IO
- After you have opened your new bank account, log in to Neptun and upload the account number.





GENERAL PRACTITIONER (GP)

GENERAL PRACTITIONER OF THE UNIVERSITY OF PÉCS

Entrance into the building from here: Szendrey Júlia utca 10.

E-mail: gp@pte.hu or haziorvos@pte.hu

Tel.: +36 72 502 481

PLEASE ASK FOR AN APPOINTMENT VIA EMAIL (they reply within 24 hours during weekdays).

OPENING HOURS: Monday - Thursday: 8:00 - 15:00, Friday: 8:00 - 14:00

Always have your HUNGARIAN HEALTH INSURANCE CARD ('TAJ' card), PASSPORT, ADDRESS CARD, and LETTER OF AWARD with you to access free treatment; otherwise, one meeting with the doctor costs HUF 6000.

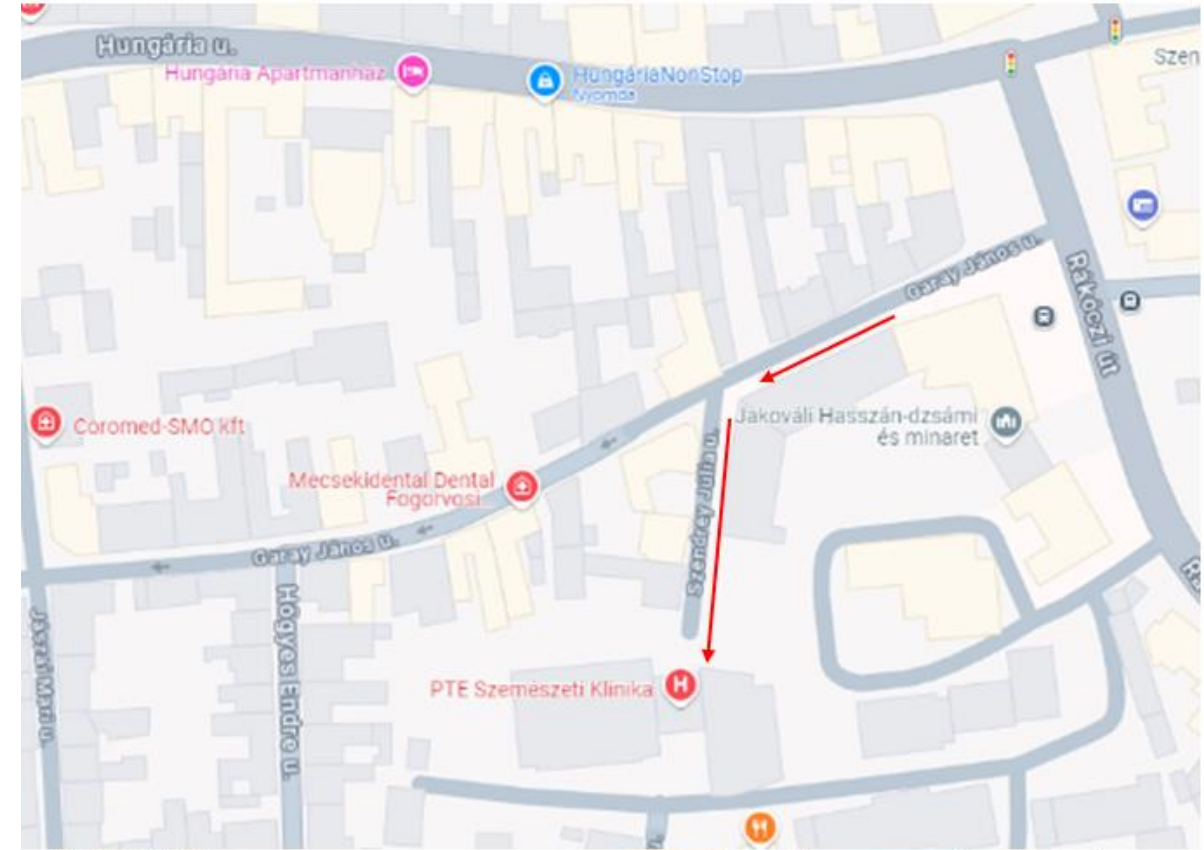
If necessary, the GP may redirect you to a specialist for special treatment. Prescribed medicines can be bought at any pharmacy/drug store with a prescription from the doctor.

DENTAL ISSUES

Basic treatments are free **with your 'TAJ' card and your address card**, but more complex dental treatments are to be paid by the patient.

WHERE? At Department of Dentistry, Oral and Maxillofacial Surgery, Address: Tüzér utca 1., 7633 Pécs

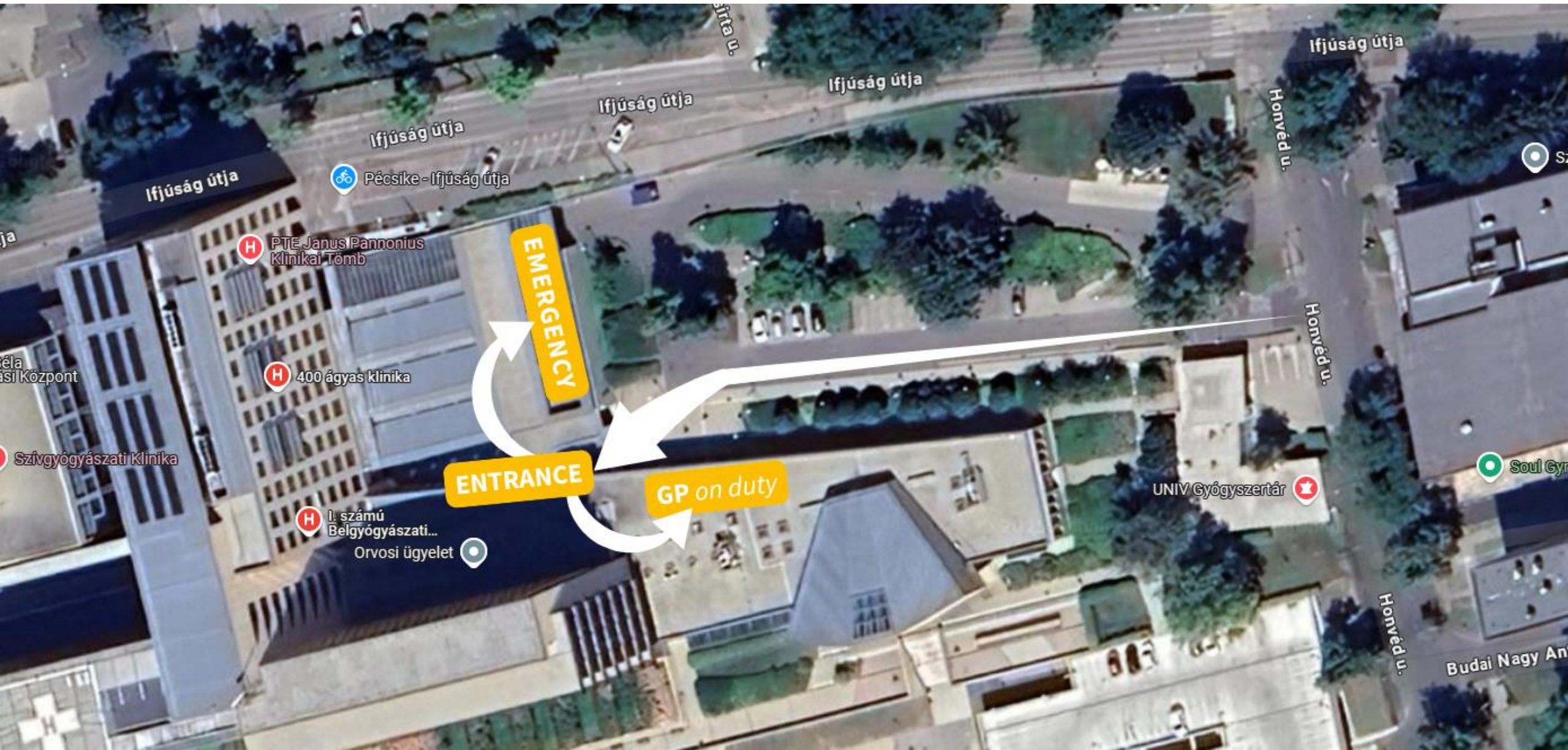
OPENING HOURS: MONDAY-THURSDAY: 8-14:00, FRIDAY: 8-12:00 SATURDAY & SUNDAY: 7-17:00



IF YOU FEEL SICK OUTSIDE THE GP’S OPENING HOURS: ON-CALL OR EMERGENCY CARE?		
	GENERAL PRACTITIONER (GP) ON DUTY	EMERGENCY CARE
Opening hours	Monday-Friday: 16:00 - 22:00, Saturdays, Sundays, and national holidays: 0-24	NON-STOP
When?	For non-urgent issues (e.g., prescription refills, long-standing or mild symptoms), visit your GP during their office hours. If your condition requires medical attention within 24 hours, you should contact the GP on-call service for issues you would normally bring to your family doctor, e.g.: • a quick prescription, • fever, • sore throat, • mild pain that hasn’t worsened in days, • sick leave papers, • medical certificates, etc. With <u>such non-urgent problems, please do not go to the emergency department</u>, which can take up valuable time and resources away from those in life-threatening situations, and you will have to wait in line for many-many hours.	You should go to the emergency department if a sudden, life-threatening condition arises that requires immediate medical intervention. Without prompt treatment, these conditions could endanger life: • Heart attack symptoms • Loss of consciousness • Poisoning • Allergic reaction • Seizure • Paralysis • Severe, sudden chest pain or shortness of breath • Uncontrollable headache with high fever and/or seizures, rashes • Severe abdominal pain not relieved by medication or accompanied by vomiting, blood in vomit, bloody stool, or lack of bowel movement • Sudden, intense vomiting • Sudden, strong dizziness • Vision loss or visual disturbances (especially if affecting both eyes) • Sudden hearing loss • Sudden pain, swelling, or warmth in one limb (usually the lower limb), or conversely: a cold, painful limb • Fever that does not subside with medication • Moderate to severe burns • Frostbite • Open bone fractures, where the broken bone pierces the skin • Deep cut or gunshot wounds • Serious injuries to the head, neck, back/spine, or penetrating/blunt trauma to the chest or abdomen, such as from a car or motorcycle accident or a fall from a height (over 3 meters) • Electric shock, animal bites • Self-harming or dangerous behavior (e.g., suicidal intent) • Extremely high blood pressure (above 180/120 mmHg)
Address	HONVÉD UTCA 7. PÉCS 7624, BOTH UNITS ARE LOCATED AT THE SAME ADDRESS AND HAVE THE SAME ENTRANCE. ONCE YOU ENTER THE BUILDING: THE GP ON DUTY IS ON THE LEFT SIDE, AND THE EMERGENCY UNIT IS ON THE RIGHT	
ALWAYS HAVE YOUR HUNGARIAN HEALTH INSURANCE CARD ('TAJ' CARD), COPY OF PASSPORT, ADDRESS CARD, AND LETTER OF AWARD WITH YOU TO ACCESS FREE TREATMENT;		



LOCATION AND ADDRESS OF GP ON DUTY AND EMERGENCY CARE





MONTHLY SCHOLARSHIP ALLOWANCES

As a scholarship holder, you are entitled to receive the following benefits:

- monthly stipend (HUF 43.700 for BA/BSc and MA/MSc students, HUF 140.000 for PhD students)
- Free dormitory placement **OR** monthly housing support of HUF 40.000
- Hungarian National Medical Insurance (TAJ card)

Due to the delay in the first payment of your monthly benefits, we recommend preparing additional funds to cover your expenses and purchasing travel insurance for at least the first two months of your stay.

Please remember that the SH scholarship is a contribution; it will not cover all your living expenses during your stay in Hungary.

Calculate your cost of living here: <https://international.pte.hu/admission/prepare-your-stay/cost-living>





HOW TO RECEIVE YOUR MONTHLY SCHOLARSHIP ALLOWANCES?



You will only receive your scholarship by 10 October, if ALL of the criteria below are met:

- ✓ You have enrolled and activated your semester by 18 September 2026
- ✓ You have received your residence permit from the Immigration Office
- ✓ You habitually live in Hungary
- ✓ You have signed your scholarship agreement by 18 September 2026 (will be sent to your e-mail address in due time)
- ✓ You opened a Hungarian bank account and filled in the account number in Neptun by 18 September 2026
- ✓ Your letter of award is valid (issued by Tempus Public Foundation).
- ✓ You sign up, attend classes, and pass the final examination of the obligatory Hungarian language courses in your first two semesters.





...AND HOW YOU LOSE YOUR SCHOLARSHIP STATUS:

You will lose your scholarship in any of the following cases:

- X You fail to enrol and activate your semester.
- X You have not acquired at least 36 credits in any academic year with two active semesters (checked in every July). (except PhD, partial studies, and Hungarian preparatory programmes).
- X You fail to attend the obligatory Hungarian language courses during your first academic year (not obligatory for PhD, partial studies and full-time Hungarian-taught programmes).
- X You fail to sign your scholarship agreement with the University of Pécs.
- X You are not living habitually in Hungary (i.e., leaving Hungary for more than 10 days without permission from the University).
- X Your student status is terminated by the University (please refer to the Code of Studies and Examination).
- X You fail to complete the annual compulsory SH student survey from the second year of your scholarship status.
- X You fail to attend and upload the result of the compulsory medical examination by the end of your first academic year (30 May).
- X Your letter of award expires: It is not possible to extend your scholarship status!

Losing your scholarship holder status does not mean losing your student status. You may remain a fee-paying student at the university without the scholarship benefits. For more information, please read the Operational Regulations of the Stipendium Hungaricum Scholarship programme: [2025-05-20_SH_OR.pdf \(stipendiumhungaricum.hu\)](#)



WHO TO TURN TO?

Scholarship-related issues	→	SH Office of the University of Pécs (contract, monthly payment issues, transferring, extension) (stipendium@pte.hu)
Academic matters (study-related issues)	→	Your faculty's registrar's office
Health insurance (TAJ) card	→	Central Registrar's Office (infokti@pte.hu)
Getting a 'NEK datasheet' for student card	→	Government Office (for the first time only)
Application for student card	→	Central Registrar's Office (for students of Fac. of Law, Business, Pharmacy, Medical School / in case of every other faculty: at faculty registrar's office)
Student card re-validation (must be done in every active semester)	→	Central Registrar's Office (for students of Fac. of Law, Business, Pharmacy, Medical School / in case of every other faculty: at faculty registrar's office)
Accommodation issues	→	Your dormitory (for freshmen) / private agencies / Student Union (for senior students)
Medical issues	→	UP's general practitioner OR Hospital
Everyday issues or any of the above	→	Your student mentor
Problems with learning, relationships, friendships, homesickness, adjustment to local culture, family crisis etc.	→	Student Counselling (counselling@pte.hu)
Disagreement with landlords, problems at the immigrations office	→	Campus Legal Aid Clinic (jogklinika@ajk.pte.hu)
Security issues	→	Security Department (pte.security@pte.hu)



FOR FURTHER INFORMATION ON YOUR STUDY PROGRAM, PLEASE CONTACT YOUR PROGRAM COORDINATOR!

Faculty	Study level	Programme coordinator	E-mail
Faculty of Arts	All BA & MA programs	Beáta SERES (Ms.)	seres.beata@pte.hu
Faculty of Law	PhD program	László GERGYE (Mr.)	gergye.laszlo@ajk.pte.hu
Faculty of Humanities & Social Sciences	All BA & MA programs	Vanda BŐCZIN-SIRKECI (Ms.)	boczin-sirkeci.vanda@pte.hu
	Hungarian Language Preparatory Program	Zsófia ANTAL (Ms.)	antal.zsafia@pte.hu
	PhD programs	DR. Zsófia ZSIBORÁS (Ms.)	zsiboras.zsafia@pte.hu
Faculty of Health Sciences	All BSc & MSc programs	Attila KOVÁCS (Mr.)	kovacs.attila.mate@pte.hu
	PhD program	Dr. Viktória PRÉMUSZ (Ms.)	premusz.viktoria@etk.pte.hu
Faculty of Business and Economics	BSc in Business Admin. & Management	Judit TAKÁCS (Ms.)	takacs.judit@ktk.pte.hu
	MSc in Management & Leadership	Zsuzsanna Szilágyi (Ms.)	szilagyi.zsuzsanna@pte.hu
	MSc in Business Development	Gerda DÓCZI (Ms.)	doczi.gerda@ktk.pte.hu
	PhD programmes	Edina TOLNAYNÉ JAKABFI (Ms.)	jakabfi.edina@ktk.pte.hu
Faculty of Sciences	All BSc, MSc & PhD programs	Roland PÓCZA (Mr.)	contact@gamma.ttk.pte.hu
Faculty of Engineering and Information Technology	All BSc & MSc & DLA programs	Réka SOMFAI (Ms.)	somfai.reka@mik.pte.hu
Medical School & Faculty of Pharmacy	All MSc & OTM programs	Lívia CSIDEI (Ms.)	studentservice.center@aok.pte.hu
	PhD programs	Erika TAMASKÓNÉ SÓSTAI (Ms.)	erika.sostai@aok.pte.hu
Faculty of Cultural Sciences Education and Regional Development	BA programs	Edina STRASSER (Ms.)	strasser.edina@pte.hu
	Doctoral School of Philosophy	Alexandra Haffner-Kiss (Ms.)	haffner-kiss.alexandra@pte.hu



Website

https://international.pte.hu/stipendium_hungaricum/current_students/codes_guidelines

Staff

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Office hours

Tuesday: 1 pm - 3 pm

Thursday: 9 am - 11 am



PÉCS 1367

✦ The first University in Hungary

