UP INTERNATIONAL STUDENT REFERRAL PROGRAM

Introduction

The purpose of the UP International Student Referral Program (hereinafter the Program) is to reward international UP students who refer new applicants to UP's English-taught, tuition-paying, international study programs.
The Program is organized by the University of Pécs, International Centre.

The conditions for participation

To participate in this Program, you shall be a

1. full-time international student with an active student status at the University of Pécs in a degree program, regardless of your nationality and form of financing, who
2. completed at least 18 credits in your last active semester recorded in the Neptun study system.

In the first round of assessment, the submitted applications will be evaluated by the particular Faculties of the University of Pécs.
We (UP's International Centre) will inform you about the result of your application by e-mail.
The application period for the program is open until 1 November 2026.
The program itself covers the autumn 2027 and spring 2028 enrollment periods and will run until the final payments are made in December 2028.

Tasks for the participants

If admitted into the program, you will be responsible for recommending UP to your peers and referring new applicants to UP's international study programs.

Remuneration

In the framework of this Program, you will be rewarded based on your referral performance.

Fee, eligibility criteria, payment

If you refer a student, you will be eligible to receive a fee equal to 10% of the first year's tuition fees of the referred student if the referred student enrolls in a self-financed training program, has an active student status in the first 2 semesters, and pays their tuition fee for this period. Please note that your eligibility is subject to the conditions outlined in these guidelines.

For the purposes of calculating the referral fee, the 10% referral fee shall be calculated on the basis of the tuition fees actually paid by the referred student to the University for their first two active semesters. Any tuition fee reduction, scholarship, waiver, refund or other adjustment affecting the amount of tuition fees actually paid shall be taken into account when calculating the referral fee. No referral fee shall be payable in respect of any tuition fee that has not been paid, has been refunded, waived or otherwise cancelled.
Please note that a 15% tax deduction will be applied to the referral fee.

To be eligible for a referral fee, the referred students must apply directly to UP in the academic year 2027/28 without the assistance of a recruitment agent or being recruited by the Study Portals advertising partner of the UP.

To be eligible for a referral fee, the referred student shall enter your Neptun code in the textbox provided for this purpose on the application form when they apply to UP. The Neptun code recorded in UP's application system at the time the application is first submitted shall determine the participant entitled to the referral fee. A referral may be attributed to one participant only. A Neptun code may not be added, replaced or otherwise modified after the application has been submitted, except where the University determines that the original entry was affected by an administrative or technical error. In the event of any ambiguity or dispute concerning the attribution of a referral, the University shall make the final decision based on the records of its application system.

To be eligible for a referral fee, it shall be the first time the referred student establishes a student status (enrolls) at UP.

You shall not be eligible to a referral fee if you engage in:

- a conduct that damages or endangers the reputation of the University,

- a conduct that may lead to disciplinary proceedings, or

- other conduct that is incompatible with the ethos of the University,

in which case you will not be remunerated for your referrals.

You shall not be eligible for a referral fee if you violate any University regulations (in particular UP's Communication and Conduct Manual UP's Communication and Conduct Manual, or the relevant central and Faculty-level Branding Manuals), in which case you will not be remunerated for your referrals.

You shall not be eligible for a referral fee if you use your role in any of UP's student recruitment-related programs (recruitment activities) to advertise your activities in this referral program. In this case, you will not be remunerated for your referrals.

To be eligible for a referral fee, you shall have a Hungarian bank account.

The referral fee will be due and payable according to the following terms:

The referral fee will become due and payable once all eligibility criteria set out above have been fulfilled. In preparation for payments, we will prepare a performance report after each enrollment period (by 25 October for autumn enrollment and 25 March for spring enrollment), which forms the basis for the payment. The statement will be verified by the Faculties and by you (by 15 November for autumn enrollment and 15 April for spring enrollment). Faculties will have access only to their own students' data, while individual students will have access only to their own data (i.e., the data they provided). The Faculties will then transfer the required amount to a dedicated account, from which fees will be paid by the University. The internal transfers will be made after the referred student has completed their first academic year (i.e., two active semesters) and paid their tuition fees. Accordingly, for students who enroll in the autumn semester of 2027, internal transfers will be made by 25 April 2028, with payments completed by 15 June 2028.

For students who enroll in the spring semester of 2028, internal transfers will be made by 25 November 2028, with payments completed by 10 December 2028.

The above dates constitute the planned payment schedule. The University reserves the right to modify the payment schedule where this is reasonably justified by administrative, financial, technical or other circumstances beyond the University's reasonable control. Participants affected by any material delay will be informed accordingly. Any such modification shall not, in itself, affect a participant's entitlement to a referral fee already earned in accordance with these guidelines.

There is no upper limit on the referral fee per person.

Other Provisions

Your activities shall be solely carried out for the purpose of promoting the University and referring new students. You will not be employed by or otherwise affiliated with the University in any capacity and will not be entitled to make any legally binding statement on behalf of the University. You will not be entitled to accept any payment, benefit or other consideration from any third party on behalf of the University. You shall inform any third party concerned of this fact.

You are expected to exercise the utmost care and diligence in your activities and shall protect and promote the reputation of the University. Conduct that damages or jeopardizes the reputation of the University, conduct that may lead to disciplinary proceedings, or other conduct that is incompatible with the ethos of the University will result in an immediate banning from the program.

You are required to read and comply with the University's regulations and policies, in particular UP's Data Protection Regulation, UP's Communication and Conduct Manual, and the relevant central and Faculty-level Branding Manuals. If you violate any of the University's regulations or policies in the course of your activities under the Program, you may be excluded from the Program with immediate effect.