



ERASMUS+!

ADMINISTRATIVE DUTIES

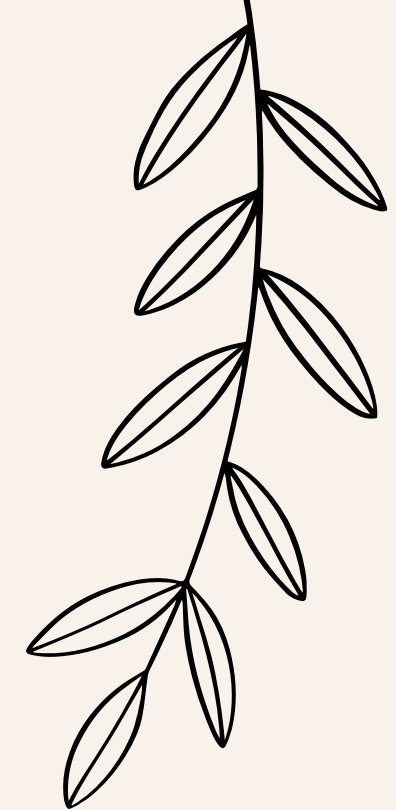
REQUIRED DOCUMENTS



INTERNATIONAL CENTRE



BASIC INFORMATION



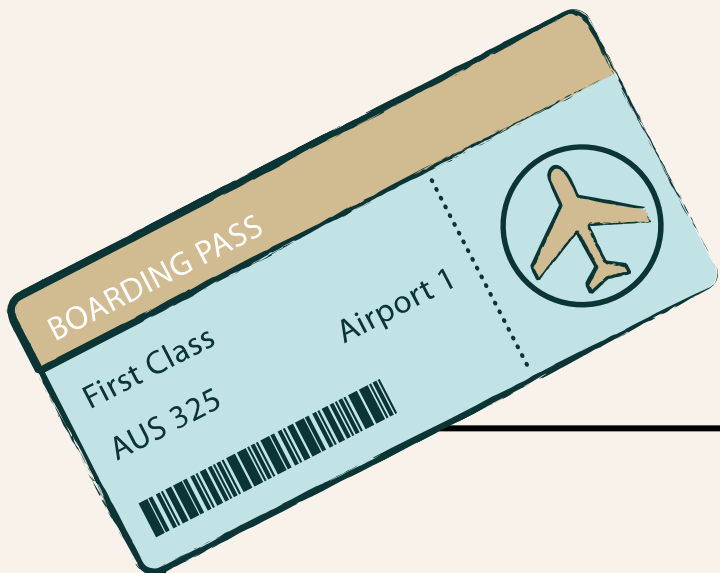
The participants:

- **at home university:**
 - must be active students at UP (activate your status in Neptun at the beginning of the Erasmus semester)
 - have to pay their tuition fee
- **can't receive their degree** before completing the Erasmus mobility period
(with the exception of traineeship following graduation)
- **additional financial support:** for students with special needs and students with fewer opportunities
- independently arrange the **accommodation and travel!**



VIS MAIOR

- ONLY the physical mobility period is financed by an Erasmus grant
(face-to-face/online/hybrid forms of education are all acceptable)
- online learning from Pécs is not supported by an Erasmus grant
- **it is the student's responsibility:**
 - to get information about the entry regulations of the receiving country
 - and the epidemiological rules of the receiving university
- vis maior: unpreventable event, usually caused by a natural force, the occurrence of which may exempt a party from performing the obligations of a contract
 - cancel/terminate the mobility
 - inform your coordinator and describe the situation



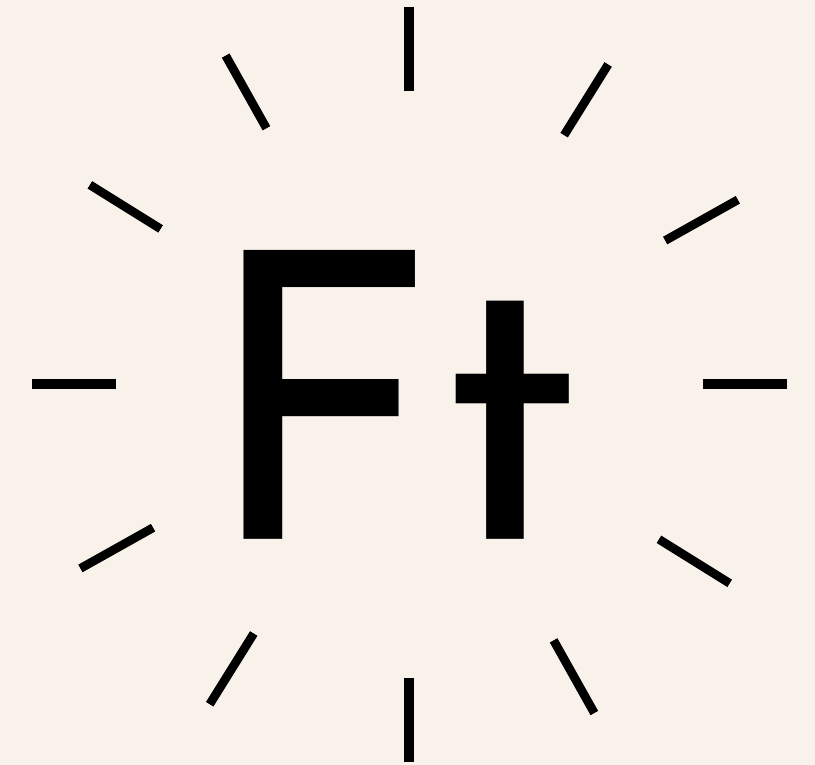
HOW MUCH HUF CAN I GET?



	Mobility for studies	Traineeship
Countries with higher living costs		
Austria (AT), Belgium (BE), Cyprus (CY), Denmark (DK), Finland (FI), France (FR), Germany (DE), Greece (EL), Ireland (IE), Iceland (IS), Italy (IT), Lichtenstein (LI), Luxemburg (LU), Malta (MT), Netherland (NL), Norway (NO), Portugal (PT), Spain (ES), Sweden (SE), United Kingdom (UK)	HUF 240.000	HUF 300.000
Countries with medium living costs		
Bulgaria (BG), Czech Republic (CZ), Estonia (EE), Croatia (HR), Lithuania (LT), Latvia (LV), Poland (PL), Romania (RO), Serbia (RS), Slovenia (SI), Slovakia (SK) Macedonia (MK), Turkey (TR)	HUF 216.000	HUF 276.000

+ HUF 100.000 Additional financial support

SCHOLARSHIP INFORMATION



- the amount of the scholarship is calculated according to the days of the mobility period (based on the first and last days of the mobility set in the Learning Agreement)
- transfer in Hungarian Forint
- the scholarship will be transferred to the account given in the support agreement
- it is not possible to change the bank account after the support agreement is signed
- the scholarship will be provided for the student within 30 days after the support agreement is signed



DUTIES OF THE STUDENTS



- **independent** arrangement of accommodation and travel!
- meet the deadlines of the receiving institution
- **insurance**: accident and travel insurance is compulsory



DOCUMENTATION

BEFORE THE MOBILITY



javor.csenge@pte.hu
send the documents
via e-mail
(signed, scanned)

- **Online language test**

(one month before the start of the mobility)

- **Declaration of green travel**

(1,5-2 months before the start of the mobility)

- **Learning Agreement - Before the Mobility**

(1,5-2 months before the start of the mobility)

accurate entry of start and end dates!

- **Support agreement** and **Student declaration**

(1-1,5 months before the start of the mobility)

→ every student will get them in a private e-mail

- the forms are available at <https://international.ptte.hu/forms>



- you have to add the first and last days of the mobility accurately
- the first and last days have to be weekdays
- the days of travel do not belong to the mobility period
- 3 signatures necessary: student + 2 coordinator
- **scanned** version is acceptable!



DOCUMENTATION DURING THE MOBILITY



- inform your coordinators about your arrival
by sending an e-mail to them
(within 8 days)
- arrival form
(within 8 days)
- finalize your Learning Agreement - During the mobility
(within 1 month after the start of your studies)
- ask for a Validation form



DOCUMENTATION AFTER THE MOBILITY

- fill the final online language test (within 30 days)
- fill the EU survey (we send it via e-mail)
- write your Erasmus Experience Report (within 30 days)
- Learning Agreement - After the mobility
(within 1 months)
- submit the Validation form
(within 30 days; minimum 90 days of mobility)
- submit your Interim student evaluation form
(within 30 days)
- start the recognition process of the Erasmus credits
- travel **tickets** (in case of green travel)

YOU CAN ASK FOR HELP

- faculty Erasmus coordinators

- Ms. Csenge Jávor (PTE erasmus assistant)
- e-mail: erasmus@pte.hu
javor.csenge@pte.hu
- tel.: 72/501-500/12128
- webpage: international.pte.hu/erasmus
- reports of previous Erasmus students
- Erasmus Student Network
- ErasmusPTE Facebook, Instagram
- ErasmusAPP



شكراً جزيلاً

ngiyabonga

rahmat
 danke 謝謝
 merci barka wel
 d

tesekkür ederim

tapadh leat

gracias

thank you

dank je misaotra matondo
vinaka blagodaram
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sulpay gracias gratias harakaludionun
Kusuzunin

Баярлалаа
спасибо

спасибо faafetai lava

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Index

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