

ENTER HUNGARY GUIDE

University of Pécs

<https://enterhungary.gov.hu/eh/>

Outline:

1. Creating an account
2. Submission of Registration Certificate of an EEA citizen
3. Submission of request for residence permit for the purpose of study
 - Application for residence permit
 - Pursuing studies or student mobility
 - Notification of accommodation/change of accommodation
 - File attachments
4. Further Information

How to create an account I.

Enter Hungary

<https://enterhungary.gov.hu/eh/>

Sign in

identifier / email address

Password

Sign in back

Don't have an account? **Registration**

1 After entering the webpage, click 'Sign in'



3 Select 'I am acting as a private person' and fill in your data.

Registration

I am acting as a private person

I act as a lawyer, as a proxy

I act as an employer, representing a company

Surname (as in passport) First name (as in passport)

phone number date of birth

YYYY-MM-DD

email address

Registration

4 Now you can click on 'Registration.'

The 'Registration' button will appear after a few seconds.

How to create an account II.

Sign in

identifier / email address

Password

Don't have an account? [Registration »](#)

Registration was successful. A link has been sent to you by email to provide [your password.](#)

A password change has been requested with your e-mail address on the Enter Hungary website. You can change your password at the link below:
<https://enterhungary.gov.hu/eh/pass/reset/c308938a32c7d62c3c379h29114123525>

- 5 You will receive an e-mail regarding a password change. Click the link to set your password.
- 6 Now sign into your freshly created account.

Submission of Registration Certificate of an EEA citizen I.

MY CASES

Cases of the recent period

new application

1 After you are done signing in, click **'new application'**

2 Select **'EEA citizen and the family member of an EEA citizen'**

new application

Select case type

EEA citizen and the family member of an EEA citizen

Application for residence permit

Application for temporary residence permit (working holiday)

Application for a national, temporary or EU residence card

Announcement

Announcement of the birth of a child

Beneficiary of temporary protection

Application for extension of immigration, permanent residence, interim permanent residence

Document substitution/replacement for third-country nationals

3 Then **'Registration certificate of an EEA citizen'**

- Registration certificate of an EEA citizen
- Residence card of the family member of an EEA citizen
- Permanent residence card of an EEA citizen who already has a registration certificate
- Application for a long-term residence card for a family member of an EEA citizen

Submission of Registration Certificate of an EEA citizen II.

Edit »

4

Click on 'Edit' to fill in the required information.

Personal details of the applicant

title:	<input type="text" value="dr. prof."/>	title:	<input type="text" value="dr. prof."/>
Surname (as in passport)*:	<input type="text"/>	First name (as in passport)*:	<input type="text"/>
Surname at birth*:	<input type="text"/>	first name at birth*:	<input type="text"/>
mother's maiden name*:	<input type="text"/>	mother's first name*:	<input type="text"/>
sex*:	<input type="radio"/> Female <input type="radio"/> Male		
marital status*:	<input type="radio"/> Divorced <input type="radio"/> Married <input type="radio"/> Single <input type="radio"/> Widowed		
date of birth*:	<input type="text" value="YYYY-MM-DD"/>	place of birth*:	<input type="text"/>
country of birth*:	<input type="text" value="--please select--"/>	citizenship*:	<input type="text" value="--please select--"/>
nationality:	<input type="text" value="--please select--"/>	email address*:	<input type="text"/>
phone number*:	<input type="text"/>		

place of residence in Hungary

postcode*:	<input type="text"/>	town*:	<input type="text"/>
district:	<input type="text"/>	name of public place*:	<input type="text"/>
type of public place*:	<input type="text" value="--please select--"/>	house number*:	<input type="text"/>
building:	<input type="text"/>	staircase:	<input type="text"/>
floor:	<input type="text" value="--please select--"/>	door:	<input type="text"/>
Legal basis of registering the address in case of recording the first place of residence*:			
<input type="radio"/> I declare that I have ownership rights to the indicated flat			
<input type="radio"/> I attach the consent of the indicated flat's owner or of the person entitled to use the flat with other legal title			

5

Do not forget to save the document.

Submission of Registration Certificate of an EEA citizen III.

- 6 Make sure to fill in the remaining two tabs as well.

EEA citizen and the family member of an EEA citizen (filled) **Registration certificate of an EEA citizen (not completed)** file attachments

Edit »

- 7 After uploading every attachment you need, you can submit your application, or save it for later.

Optional documents

other document you consider necessary (1)	missing	Upload »
other document you consider necessary (2)	missing	Upload »
other document you consider necessary (3)	missing	Upload »
other document you consider necessary (4)	missing	Upload »
other document you consider necessary (5)	missing	Upload »

submit application

deleting application

back

Residence permit for the purpose of study

1 Click 'new application'

MY CASES

Cases of the recent period

new application

2 Select 'Application for residence permit'

new application

Select case type

EEA citizen and the family member of an EEA citizen

Application for residence permit

Application for temporary residence permit (working holiday)

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Announcement

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Document substitution/replacement for third-country nationals

3 Select 'Pursuing studies or student mobility'

- Guest self-employment
- Seasonal employment
- employment for the purpose of investment
- employment
- residence permit for guest workers
- Hungarian Card
- EU Blue Card
- Intra-corporate transfer and long-term intra-corporate mobility
- Research or long-term mobility of researchers
- National Card
- Pursuing studies or student mobility
- Seeking a job or starting a business
- education/training programme
- Traineeship
- Official
- White Card
- Posting
- Medical treatment
- Voluntary service
- Residence permit issued for reasons of national interest
- Family reunification

Application for residence permit

Click on **yes** if you are: state scholarship holder, (Stipendium Hungaricum, SCYP, Diaspora, etc.) citizen of Ukraine or Belarus
Click on **no** if you are: self-paying student, Erasmus/mobility student, other

First application/extension of residence permit

I declare that the procedure is exempt of fee.*:
 yes no

Extension of the residence permit*:
 yes no

Personal details of the applicant

title:	dr. prof.	title:	dr. prof.
Surname (as in passport)*:		First name (as in passport)*:	
Surname at birth*:		First name at birth*:	
mother's surname at birth*:		mother's first name at birth*:	
country of birth*:	--please select--	place of birth*:	
date of birth*:	YYYY-MM-DD	sex*:	--please select--
citizenship*:	--please select--	nationality:	--please select--
marital status*:	--please select--	vocational qualification*:	
level of education*:	--please select--	occupation before entering Hungary*:	

Click **no**
(Due to certain Law changes, only **new applications** are accepted. Extension is only possible in a few cases.)

Write '**none**' in case you do not have one

Secondary: high school diploma
Tertiary: BSc or higher education degree

Application for residence permit



Passport details of the applicant

passport number*:	<input type="text"/>	passport type*:	--please select--
place of issue*:	<input type="text"/>	date of issue*:	YYYY-MM-DD
expiry date*:	YYYY-MM-DD		

Details of the applicant's accommodation in Hungary the fields of this section can be saved for later usage

postcode*:	<input type="text"/>	town*:	<input type="text"/>
district:	<input type="text"/>	name of public place*:	<input type="text"/>
type of public place*:	--please select--	house number*:	<input type="text"/>
building:	<input type="text"/>	staircase:	<input type="text"/>
floor:	--please select--	door:	<input type="text"/>
legal title of residence*:	--please select--		

Address of your dormitory/apartment in Pécs

Application for residence permit

2. Health care provided/paid for by your employer

--please select--

--please select--

Egyéb

Foglalkoztatási Jogviszony Alapján

Rendelkezem Anyagi Fedezettel A Költségek Fedezetére

Rendelkezem Teljes Körű Egészségbiztosítással

1. other

3. You don't have health insurance, but you can cover the expenses yourself

4. I have comprehensive health insurance -If you have TAJ card, or equivalent private health insurance

Conditions of comprehensive health insurance

Do you have comprehensive health insurance for the time of your stay in Hungary?*

--please select--

If you have a dependent spouse, children or parent with you, fill in their data.

If the applicant has a dependent spouse, children or parent, please select the number of relatives.

1. applicant's dependant relative <input type="checkbox"/>	2. applicant's dependant relative <input type="checkbox"/>	3. applicant's dependant relative <input type="checkbox"/>
4. applicant's dependant relative <input type="checkbox"/>	5. applicant's dependant relative <input type="checkbox"/>	6. applicant's dependant relative <input type="checkbox"/>
7. applicant's dependant relative <input type="checkbox"/>	8. applicant's dependant relative <input type="checkbox"/>	

Your home address

your temporary or permanent place of residence before arriving in Hungary*

country*:

--please select--

name of public place:

house number:

staircase:

door:

town*:

type of public place:

building:

floor:

--please select--

Do you have a valid document entitling you to reside in another Schengen member state?*

yes no

other details

Have you had any refused residence permit applications before?*

yes no

Have you been penalised?*

yes no

Have you been expelled from Hungary before? If yes, when?*

yes no

Are you aware of suffering from HIV/AIDS, hepatitis B, lues, leprosy, typhoid fever infectious diseases requiring treatment, or do you carry the pathogens of HIV, hepatitis B, typhoid fever or paratyphoid fever?*

yes no

I declare that my minor child indicated in my passport travels together with me to Hungary.*:

yes no

Answer honestly

Application for residence permit

You can find the end date of your studies on your Letter of Award/Letter of Admission

Planned duration and reasons of stay

How long are you applying to stay for?*:

Receive the issued document at:

email address*: phone number:

Receive the issued document at:*

Applicant will collect the document at the issuing authority. Applicant requests delivery of the document by way of post.

Your residence permit will be sent by post to the university, so select “Applicant request delivery of the document by way of post.” The Directorate for Academic Affairs will inform you via email when your residence permit is ready and you can pick it up at the Directorate for Academic Affairs.

Declaration

I undertake to leave the territory of the Member States of the European Union and other Schengen States within 8 days of the date on which my residence permit ceases to be valid.

I declare that I am going to undertake voluntary departure and fulfil my obligation to leave to*:

as a country which is considered a safe country of origin or a safe third country for me, where I will not be at risk of persecution on grounds of race, religion, nationality, membership of a particular social group or political opinion, or as defined in Article XIV(3) of the Fundamental Law.

The country of expulsion is*:

type of the permit required for the entry*: document number*:

It is known to me that if I do not comply with the provisions of the decision of expulsion by the deadline specified in the decision, the immigration authority will carry out the expulsion under law enforcement escort and impose a ban on my entry and stay.

Please be aware of the 8-day deadline

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Save

Pursuing studies or student mobility

Legal basis of the application

Legal basis of the application*:

Continuing Studies

The education establishment will receive the document **by way of post**.

name of the institution*:

University of Pécs

postcode*:

7622

town*:

Pécs

name of public place*:

Vasvári Pál

type of public place*:

Street

house number*:

4.

building:

staircase:

floor:

--please select--

door:

Details of the host institution

name of the institution*:

University of Pécs

postcode*:

7622

town*:

Pécs

name of public place*:

Vasvári Pál

type of public place*:

Street

building:

floor:

--please select--

type of training*:

--please select--

type of training*:

--please select--

--please select--

Preparatory Training

Undergraduate Training

--please select--

Further Training

Other Training

Secondary Training

Tertiary Graduate Education

Previous education level

Copy this information.

For Preparatory Training: Other Training

For BSc students: Undergraduate Training AND Secondary Training

For MSc/PhD students: Undergraduate Training AND Tertiary Graduate Education

Pursuing studies or student mobility

Previous education level ← **The data of your previous high school/university**

country*:	--please select--	name of educational institution*:		--please select--
postcode:		town*:		--please select--
name of public place*:		type of public place:		--please select--
house number:		building:		
staircase:		floor:	--please select--	
door:		type of training*:	--please select--	

--please select--
--please select--
--please select--
felsőfokú alapképzés
középfokú képzés

Undergraduate training program

Secondary education

What languages do you speak, level of knowledge

language:	--please select--	level:	--please select--
language:	--please select--	level:	--please select--
language:	--please select--	level:	--please select--

Primary- Beginner
Secondary-Intermediate
Tertiary- Advanced

Details related to the applicant's subsistence in Hungary

your livelihood is provided for by*: --please select--

you have savings

other additional income/assets

--please select--
Applicant
Family Member

back Save

SH/SCYP/Diaspora students

Notification of accommodation/change of accommodation

details of travel document

travel document number: expiry date of travel document:

Residence permit number:

Address of your dormitory/apartment in Pécs

Details of the applicant's accommodation in Hungary the fields of this section can be saved for later usage

postcode*: town*:

district: name of public place*:

type of public place*: house number*:

building: staircase:

floor: door:

legal title of residence:

File attachments

General documents to be attached

full copy of valid passport	missing	Upload »
portrait	missing	Upload »
bank account statement for the cover of travel expenses	missing	Upload »
kiskorú kérelmező esetén: a szülő vagy törvényes képviselő teljes bizonyító erejű magánokiratba vagy közokiratba foglalt, magyar vagy angol nyelvű fordítással ellátott nyilatkozata a magyarországi tartózkodásához – a tervezett tartózkodás időtartamára – való hozzájárulásról	missing	Upload »
power of attorney, if any	missing	Upload »

Upload every page

This is only relevant if the applicant is under the age of 18

First Application: Leave it empty
Renewal: upload TAJ card (if you do not have one, upload your Groupama insurance in the next row)

Documents substantiating full coverage of healthcare expenses (submitting one of the listed documents is obligatory as proof of full coverage of healthcare expenses) [Please make sure that you upload all pages of each document.]

a copy of the social security card issued by the Hungarian authorities	missing	Upload »
health insurance policy (bond) entitling to full health care and document certifying the payment of insurance	missing	Upload »
bank account statement for the cover of the potential healthcare expenses	missing	Upload »

Letter of Award

Documents certifying livelihood (the listed documents shall certify that the applicant and his/her family members have an income or property sufficient for their livelihood, accommodation and travel)

certificate of scholarship	missing	Upload »
financial institution certificate of a bank account managed by a Hungarian or a foreign bank	missing	Upload »

File attachments

A filled-in accommodation reporting form signed by your accommodator and you. If you live in a **dormitory** the certificate from the dormitory

Documents substantiating accommodation provision (submitting one of the listed documents is obligatory as proof of accommodation provision) [Please make sure that you upload all pages of each document.]

szálláshely bejelentőlap	Accomodation reporting form	missing	Upload »
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This is not necessary for SH/SCY/Diaspora students

Documents substantiating the purpose of stay. [Please make sure that you upload all pages of each document.]

document in proof of student status	missing	Upload »
admission certificate of the educational institution providing training	missing	Upload »
official language exam certificate confirming language knowledge (if the education is not held in the native language of the applicant)	missing	Upload »
document confirming the payment of the tuition fee	missing	Upload »
document certifying the study progress, issued by the education institute	missing	Upload »

You can access an accomodation reporting form at:

<https://oif.gov.hu/storage/media/Formanyomtatv%C3%A1nyok/Sz%C3%A1ll%C3%A1shelybejelent%C5%91/15.%20Notification%20form%20for%20reporting%20place%20of%20accommodation.pdf>

File attachments

If you live in an **Apartment**: photocopy of your rental agreement and property deed

Optional documents

other document you consider necessary (1)	missing	Upload »
other document you consider necessary (2)	missing	Upload »
other document you consider necessary (3)	missing	Upload »
other document you consider necessary (4)	missing	Upload »
other document you consider necessary (5)	missing	Upload »

Further Information:

Immigration Office Pécs:

Address: 7623 Pécs, Csend u. 3

Email: ddr@oif.gov.hu

Phone: (06 72) 518 720

Opening hours:

Monday: 8:00-17:30

Tuesday: 8:00-16:00

Wednesday: 7:30-12:00

Thursday: 8:00-16:00

Friday: CLOSED

Useful links:

[Accommodation reporting form](#)

University website:

[Residence permit](#) – *general information and summary*

[Residence permit](#) – *detailed PDF guide*

Or contact us at international@pte.hu!